

**KENTUCKY BOARD OF SOCIAL WORK
BOARD MEETING MINUTES**

Tuesday, Feb. 9, 2021 | 11:30 a.m. ET

The board meeting was held virtually by Zoom, in accordance with Gov. Beshear’s EO 2020-243 - Social Distancing. The Zoom link was posted at bsw.ky.gov. However the Zoom meeting was hacked and the Zoom link was shut down at approximately 11:38.

Board Members Present:

Jay Miller, Ph.D., CSW, Chairperson
Anne Adcock, DSW, CSW, Vice Chairperson
Jene Hedden, LCSW
James Haggie, LSW
Megan Hanser, CSW
Whitney Cassity-Caywood, Ph.D., LCSW
Lisa Johnson, Citizen Member, did not attend.

Staff Present:

Lisa Turner, Executive Coordinator

Nicole Bearse, Board Attorney

Call to order

Jay Miller, board chairperson, called the meeting to order at 11:33 a.m. ET, and welcomed board members, staff and guests in attendance by Zoom. The Zoom meeting was hacked and the Zoom link was shut down at approximately 11:38.

Operations Report, Lisa A. Turner, Executive Coordinator

Operations Report – January 2021, see attached report

Adjournment

Approved: A motion was made by Jene Hedden, seconded by James Haggie to adjourn the Zoom meeting because the meeting was hacked and there was no possibility of maintaining order. The motion carried by unanimous voice.

Reconvene

Approved: A motion was made by Jene Hedden, seconded by Megan Hanser to reconvene the board meeting using a different Zoom meeting link and to record the meeting in compliance with A.G Opinion 20-05. The motion carried by unanimous voice.

Financial Report, Ad Hoc Finance Committee, reported by Jene Hedden.

FY21 January 2021 (FM 7), Jene Hedden reported that revenue was good and there were some variances in expenses consistent with anticipated costs.

Approved: A motion was made by Jene Hedden, seconded by Megan Hanser to set a standing finance committee schedule for 2:00 pm on the Friday prior to the regularly scheduled board meeting. The motion carried by unanimous voice.

Regular Business

Board Minutes: A motion was made by Anne Adcock, seconded by Megan Hanser to approve the minutes of the January 12, 2021 board meeting. The motion carried by unanimous voice.

Per Diem Compensation: A motion was made by Anne Adcock, seconded by James Haggie, to approve payment of today's per diem compensation. The motion carried by unanimous voice. A motion was made by Anne Adcock, seconded by Megan Hanser to approve payment of the finance committee's meeting per diem for February 5, 2021. The motion carried by unanimous voice

Committees

Complaint Committee

Jay Miller, CSW, Board Chairperson, Anne Adcock, CSW and Jene Hedden, LCSW

Approved: A recommendation was made by the committee to dismiss case no. 19-61. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 20-34. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms that 4 hours of continuing education covering ethics and telehealth be completed and a \$1,500 fine paid in case no. 20-40. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 20-46. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee in a case of a dual relationship of a romantic nature to offer an Agreed Order with the terms that the license be suspended 5 years back-dated to the date when the relationship ended, and in the event the Agreed Order is not accepted, then for the authority to be granted to Board Legal Counsel to file an Administrative Complaint in case no. 20-49. The motion carried by unanimous

Approved: A recommendation was made by the committee to dismiss case no. 20-50. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to offer an Agreed Order with the terms that 4 hours of continuing education covering ethics and confidentiality be completed and a \$500 fine paid in case no. 20-54. The motion carried by unanimous voice.

Approved: A recommendation was made by the committee to dismiss case no. 21-05. The motion carried by unanimous voice.

Approved: A recommendation was made for an Agreed Order with the terms that the respondent must cease the provision of clinical social work supervision on the date that the Agreed Order is entered and must complete an approved LCSW Supervision Training Course and provide the board with a copy of the course completion certificate; the respondent may resume supervision after the board has received a certificate of completion of an approved LCSW Supervision Training and the respondent has been notified by the board that the terms of the Agreed Order have been met for case no. ~~20-42~~ **correction: 20-43**. The motion carried by unanimous voice.

Approved: A recommendation was made for an Assurance of Voluntary Compliance in the case where only group supervision hours were completed by the CSW and no individual supervision hours were completed; the respondent CSW must make-up an additional 28 hours of individual supervision from one supervisor

and an additional 33 from a second supervisor for a total of 61 in addition to the 2 hours every 2 weeks of supervision required from this date forward for case no. 20-51. The motion carried by unanimous voice.

Approved: A recommendation was made for an Assurance of Voluntary Compliance in the case where only group supervision hours were completed by the CSW and no individual supervision hours were completed; the respondent CSW must make-up an additional 16.5 hours of individual supervision in addition to the 2 hours every 2 weeks of supervision required from this date forward for case no. 20-52. The motion carried by unanimous voice.

Approved: A recommendation was made for an Assurance of Voluntary Compliance in the case where only group supervision hours were completed by the CSW and no individual supervision hours were completed; the respondent CSW must make-up an additional 58.25 hours of individual supervision in addition to the 2 hours every 2 weeks of supervision required from this date forward for case no. 20-53. The motion carried by unanimous voice.

Application Committee

James Haggie, LSW, and Megan Hanser, CSW

The Application Committee reported that the application received from J.B. will be deferred until the next regular board meeting.

Old Business

Jay Miller, CSW, Board Chairperson

The Public hearing on the Clinical Social Work Supervision regulation *amendment* 201 KAR 23:070 was held by zoom on January 21, 2021 at 9 am ET and public comments were received through January 31, 2021.

Approved: A motion was made by James Haggie, and seconded by Anne Adcock to approve the regulation amendment 201 KAR 23:070 which includes the changes received from the public comments. The motion carried by unanimous voice.

The Public hearing on the Complaint Procedures *new* regulation 201 KAR 23:080 will be held on February 22, 2021 at 9 am ET. Public comments will be accepted through close of business on February 28, 2021.

New Business

Jay Miller, CSW, Chairperson

The permanent position of Executive Director will be posted on the Kentucky State Employment website. An Interim Executive Director will be hired until the new appointment is complete.

Adjournment

Approved: A motion was made by Anne Adcock, and seconded by Megan Hanser to adjourn the meeting at 1:15 p.m. The motion carried by unanimous voice, with no opposed and no noted abstentions.

Respectfully submitted,
/s/ Jay Miller, CSW, Board Chairperson